

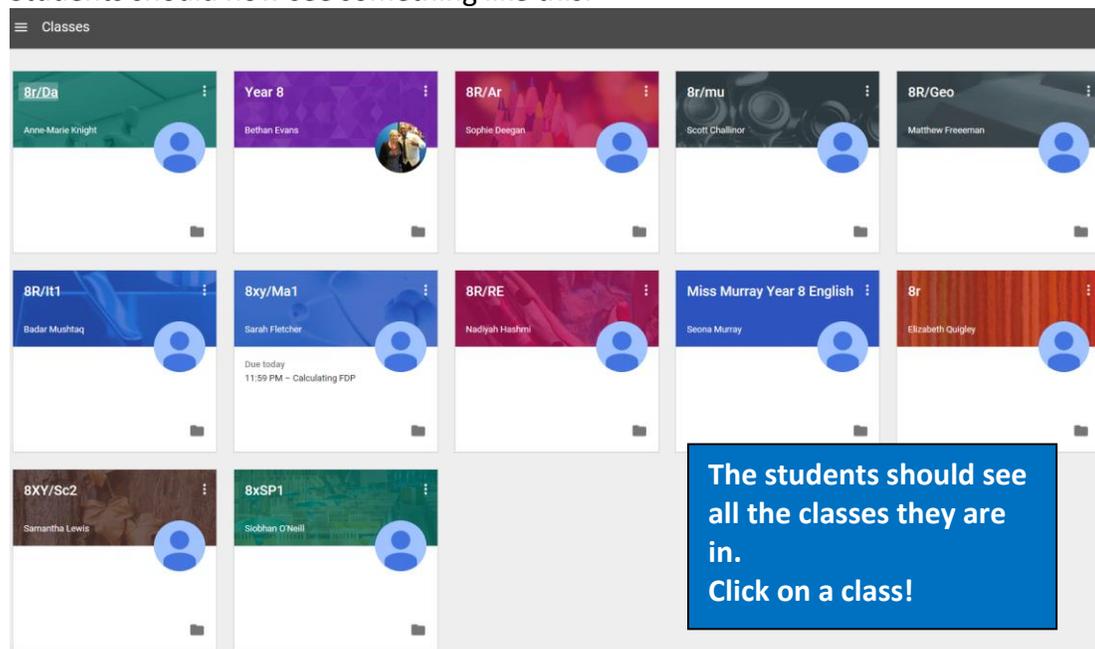
# Google Classroom

## For Parents – How Students Can See



1. Teachers list student homework on Google Classroom so parents and students can see clearly what needs to be done. Google Classroom can be used on a computer or laptop, smartphone or a tablet. From a computer simply go to the school website and **Parents – Homework** and follow the instructions.
2. On an I-Pad or phone you need the **Google Classroom App** that can be downloaded from the Play Store or App Store. The instructions for this are on the school website and **Parents – Homework**. The app is **FREE**.
3. To logon, a student's username will be: **username@newallgreenhigh.org.uk** (the username is the one they normally use in school e.g. 10JT01) and their normal school password. The only way parents can see their children's work is by using their logon details – Google Classroom doesn't allow for anything else. If this does not work on a computer or laptop, try putting **NGHS\** in front of the username – it would now look like **NGHS\10JT01@newallgreenhigh.org.uk**

Students should now see something like this:



4. If they don't see their homework, it is because they have not **joined** yet. Teachers will have invited them – they need to click on **'Join'** for **each class** to be able to see their homework. We have done this during an IT lesson in school so they should know what to do.

5. To view homework for a particular class, click on that class and choose **Stream**. You will see the homework assigned:

The screenshot shows a Google Classroom Stream with three homework assignments. The top assignment is 'Calculating FDP' by Sarah Fletcher, dated Dec 2, with instructions 'Paper copies given in class. Can return electronically if you want to.' and a PDF attachment 'Homework Stage 8- print and google classroom.pdf'. Below it is 'Maths Homework FDP' by Sarah Fletcher, dated Nov 13, with instructions 'Print and complete' and a PDF attachment 'FDP homework.pdf'. The third assignment is 'Understanding Risk' by Sarah Fletcher, dated Nov 6. Each assignment has a comment box that says 'Add class comment...'.

Click on one of the homeworks to open it.

6. Opening the homework will show you the instructions and any files attached (if there are any).

The screenshot shows the details of the 'Calculating FDP' homework. At the top, it says 'Due 11:59 PM' and 'Calculating FDP'. Below that, it shows the teacher 'Sarah Fletcher' and the date 'Dec 2, 2:25 PM' with an 'Add class comment' button. The instructions are 'Paper copies given in class. Can return electronically if you want to.' and there is a PDF attachment 'Homework Stage 8- print and google classroom.pdf'. The 'Your work' section is currently empty and marked 'NOT DONE'. At the bottom, there are 'Add' and 'Create' buttons and a 'MARK AS DONE' button.

**Please note:** if there is a file attached, the student might not be able to type on it. For example, the PDF attached to this one can't be typed on, but the students will have been given a printed copy by the teacher.

7. Google Classroom is being used instead of Student Planners. This is our way of showing you what has been set. Homework tasks should still be given out on paper on request. Homework might still be set on Doodle or another website.

If you have any questions please contact Mrs Hopwood or Mr Perry in school. Many thanks!  
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[cperry@newallgreenhigh.org.uk](mailto:cperry@newallgreenhigh.org.uk)